

**The Parent Child Center of Tulsa  
Job Description**

**JOB TITLE:** Bright Beginnings Nurse Educator

**FLSA STATUS:** Exempt (FT)

**REPORTS TO:** CES Program Manager

**LOCATIONS:** 1421 South Boston  
Tulsa, Oklahoma 74119

Tulsa County Hospitals

**JOB SUMMARY:**

This position provides Shaken Baby Syndrome (SBS) prevention education services and literacy skills building education for children to parents and caregivers of newborns at area hospitals (bedside and in conjunction with hospital education programs) and conducts community SBS prevention education workshops. As a part of the agency's Community Education Services department, this position utilizes opportunities to provide education about other agency programs and services.

**PRIMARY RESPONSIBILITIES**

1. Provides to Tulsa area hospitals Shaken Baby Syndrome prevention education services and literacy skills building education for children to parents and extended families of newborns and young children through patient, bedside visitation and hospital education programs utilizing "The Period of Purple Crying" curriculum and "Talking Is Teaching" speaking points and materials during each hospital visit.
2. Maintains necessary licensure and other documentation/records when required by the area hospitals to maintain Allied Health Professional "credentialing" status.
3. Keeps accurate program records regarding participant demographic information to be utilized for PCCT annual reports, grant applications, reporting to program stakeholders, etc.
4. Provides hospital chart documentation when required by hospital.
5. Presents SBS prevention education workshops to local schools, early childhood learning centers, day cares, and other community partners.
6. Provides Healthy Families program referral information to all mothers and families as part of the NSB presentation and makes additional referrals to those identified by hospital social workers.

7. Attends agency staff and department meetings, weekly supervision, and annual agency development days.
8. Continues to enhance professional skills and knowledge regarding prevention of child abuse and neglect.
9. Consistently follows The Parent Child Center's policies and procedures and program protocols.
10. Demonstrates the agency's values of compassion, respect, learning, adaptability and achievement.
11. Works well with culturally diverse communities and families and is culturally sensitive to families and their needs.
12. Participates in agency Performance and Quality Improvement initiatives.
13. Other duties as assigned by the Community Education Services Program Manager.

## **REQUIRED QUALIFICATIONS**

1. Registered nurse certification required.
2. Possesses a valid driver's license, ability to safely and reliably drive to and from local hospitals daily to provide services.
3. Ability to work an occasional Saturday or Sunday as part of official work week and some evenings.
4. Excellent oral communication and active listening skills.
5. Excellent ability to establish rapport with both professionals and consumers.
6. Knowledge of community resources and experience in community networking.
7. Ability to lift 25 lbs.

## **PREFERRED QUALIFICATIONS**

1. Bilingual preferred.